

FREMONT BOARD OF SELECTMEN**20 OCTOBER 2005****APPROVED 10/27/2005**

At 6:10 pm Chairman Cordes called the meeting to order. Present were Selectmen Gene Cordes, Peter Bolduc, and Donald Gates Jr; and Town Administrator Heidi Carlson.

OLD BUSINESS

1. Selectmen reviewed the minutes for 08 October and 13 October 2005. Motion was made by Bolduc and seconded by Gates to approve both sets as written. The vote was unanimously approved 3-0.
2. To finalize the discussion, Selectmen indicated they Glen Oakes conservation easement was all set, after having been reviewed by Attorney Ryan. Carlson has a couple of changes to send to Mike Speltz.
3. Kevin Herrmann is still considering the CTAP appointment, currently discussing the time commitment with David West. He will get back to the Board with a final decision.
4. Selectmen reviewed again the September 30th letter from Charles Fuller on behalf of Carole Locke regarding their contention there is a mistake on how much land Locke is taxed for. Selectmen discussed a response letter and it will be prepared for signature next week. The Board again reiterated that if what they contend is correct, than any change in this area affects several other people as well. The Board will send another letter indicating their past position and indicating that survey by a NH Licensed Land Surveyor is necessary to make any changes.
5. The Selectmen discussed the Veteran's Open House which is scheduled for November 10th. Selectmen would like to send a notice out to all of the Fremont veterans announcing it. It is in the November Newsletter as well.
6. Selectmen decided to send a letter to all Fremont Veteran's about the Open House on November 10th.

NEW BUSINESS

1. Selectmen reviewed and approved the payroll \$23,692.46 and accounts payable manifests \$330,672.25. Both were signed.
2. Selectmen signed two originals of the 2005 property tax warrant in the amount of \$7,289,281.00. One will be retained for the Town's warrant and one was forwarded to the Tax Collector.
3. Selectmen signed outgoing correspondence to Mary Anderson regarding Revaluation questions; Sumner Kalman regarding splitting the ½ interests for the 127 Karlin Road tax bill; and Allan Parsons re: beaver trapping on Glen Oakes properties.

At 6:45 pm members of the Fremont Conservation Commission Jack Karcz, Kathy Braun, and Pat deBeer met with the Selectmen to discuss the new line item in the budget for \$3,000 for use as a matching grant line. They have budgeted \$3,000 and shown offsetting revenue in the same amount.

Members indicated that their plan was to apply for the NH Recreation Trails Program grant. They described a landing area left from when the forestry work was done, and Karcz and Knee thought this would be a great place for parking space to access the walking trails. They thought about putting some gravel in there, leveling it out, and you could park up to six cars there. Theresa Walker suggested to Commissioners that they apply for the RTP grant for this

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purpose. It is an 80/20 matching grant with 20% coming from the Town, which can include payment in kind, labor, or money, considered as the Town's match.

The grant is up to \$15,000 or \$20,000 (the same grant as was received for the purchase of Glen Oakes in the amount of \$20,000). There was discussion about the purposes of the LUCT conservation fund. Selectmen thought that it was appropriate for the Commission to take money from that fund, and get reimbursed that way, and avoid any impact on the tax rate for this purpose.

It was decided that the \$3,000 grant line and offsetting revenue would be removed from the 2006 budget proposal and that if a grant was approved, the conservation fund would be used as the Town's up front money for such a project.

Selectmen will recommend a total appropriation of \$4,336 for the Conservation Commission.

Conservation Commission members left the meeting at 7:00 pm. At that time, Neal Janvrin was present, as was Donald Gates III.

Chief Janvrin said that the police cruiser is back on the road after being repaired.

He then said that he gave the Board a few weeks ago the final copy of the OHRV policy and forms, and wanted to be sure the Board had finalized it. Janvrin said he would make copies and have them available at the Police Station. Copies will also be available at the Town Hall once the packets are together.

The State Police were running radar on Beede Hill Road yesterday. This generated some discussion.

Janvrin said that as of yesterday, 1,078 vehicles have been stopped in Fremont this year. There are approximately 3 miles of Beede Hill Road in Fremont. Of those stops, over 300 have been on Beede Hill Road, with approximately 110 summonses issued (Beede Hill Road stops).

Janvrin briefly told the Board how the grassdrags went last week, despite the rain. He then discussed the weather of late and emergency management operations (such as shelters) if we had a major power outage for several days. Janvrin highlighted that the complexion of the town has changed, and more services are expected to be provided.

It would be nice if the school had emergency backup power, as it is a fully sustained location, with bathroom facilities, many rooms, and a kitchen. It is unsure how much money would be needed to fit up the donated generator for use at Ellis School. Electrical work and a transfer switch, at a minimum, are necessary.

Selectmen asked Janvrin if he could be at the worksession next Wednesday to review the budget and also his evaluation. This appointment was scheduled for 7:00 pm. Janvrin is recalculating his budget using 3% cost of living increases instead of 3.5%.

At 7:20 pm Chief Janvrin left the meeting, as did Donald Gates III.

Selectmen began to review the outgoing drafts of correspondence.

At 7:30 pm Parks & Recreation Commission members Renee King, Jon Benson, and Jeff Rowell met with the Selectmen. They introduced new candidates Deb Genthner and Angelo Amengual who are interested in filling vacancies (one 2 year, one 3 year) on the Commission.

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Deb Genthner introduced herself and told the Board about herself, she has been here for about 10 years. She said she is a stay at home mom and looking for ways to get involved for her children.

Angelo Amengual moved in about 2.5 years ago. He wanted to get involved because he now has more time available and felt it was a good transition into the community, to chose something like Parks & Recreation.

Selectmen outlined that Jeff, Jon and Renee had been in their positions for some time, creating some stability over the past years including all of the recent ballfield improvements and that planning and construction process.

The appointment terms were discussed. Deb chose the 2008 term and Angelo took the 2007 term. Peter Bolduc moved to appoint Deborah Genthner to the Parks & Recreation Commission for a term to expire March 31, 2008. Gates seconded and the vote was unanimously approved 3-0.

Peter Bolduc then moved to appoint Angelo Amengual to the Parks & Recreation Commission for a term to expire March 31, 2007. Gates seconded and the vote was unanimously approved 3-0. Selectmen signed both appointment forms and they went with Benson to see if the Town Clerk would swear them in. Both were sworn in and returned to the meeting shortly thereafter.

There was discussion about the possibility of a skating rink being constructed in the future.

The 2006 budget was presented as well. The total is \$52,266.00 which is down a few hundred dollars over the 2005 appropriation.

King walked through the summer programs budget, and there was discussion about the director position, which has not yet been advertised. They would like to begin advertising after the holidays, looking hopefully to hire a teacher for the position. Former Director Robin Lee did let people know at the end of last year that the position was available.

They are still planning to use some volunteers, which saves in the payroll for the program. It also helps to train the future counselors in training and get continuity into the program.

She read through the items within the summer budget, indicating that two field trips per week are planned (generally one of which is free). Bus rental is up over what was spent last year, but with the cost of gas increasing, the appropriation was left at \$3,000.

The gravel and loam line item will cover road and track repairs and other materials needed for maintenance. Even with the torrential rains last Saturday, it upheld well. The drainage structures installed have helped with those problems.

Mowing and labor is planned consistent with current schedules, approximately 20 to 25 hours per week. Dick Rand is doing all of the lawn care and other incidental maintenance a the site. They are also planning for facility and grounds maintenance to include such things as sprinkler heads, pump maintenance, etc.

The appurtenances include benches and items that are needed, a community activity board, umbrellas or canopy-type structures, a basketball court including an asphalt surface on the full court and two heavy-duty hoops with the safety padding around them (\$995 each) The location may be beside the batting cages, or on the corner.

The budget is down due to the improvements made and budgeted for last year (such as the sign and a lot of fencing and netting) which have been completed (or will be within this budget year).

Football will probably not be using the fields again, due to the amount of wear on the field. The Seacoast Hawks used it for 8 weeks this summer, including plugging in some lights. King indicated they would also be coming forth with a warrant article for the rest of the money for the playground, currently the amount needed is approximately \$10,000. It will likely be closer to \$8500 by the time of Town Meeting. The will continue to fundraise, and amend the article down on the floor of Town Meeting.

King asked the Board again to consider having the banner and picket information. There was discussion about this. Selectmen decided if this was fundraising for the playground which would ultimately offset taxes, that these items could be placed on the website. King will forward the information to Carlson.

Selectmen voted to recommend \$52,466 for the Parks & Recreation budget, increasing the electricity line by \$200 to cover the actual costs. This is level funded from last year.

Parks & Recreation Commission members will plan to attend Monday's Budget Committee meeting at 8:00 pm to present their budget.

At 8:35 pm Parks & Recreation members left the meeting.

NEW BUSINESS CONTINUED

4. Selectmen reviewed the November Newsletter. It was completed with a few typographical corrections and Cordes took the original to deliver to Whittier Press tomorrow morning.

5. Selectmen discussed the old computer from Carlson's office, which has been running poorly and has been replaced. Board members agreed that it could be used for Carlson to work at home if would continue to operate. The zip drive is still missing, it was removed so that the disk could be recovered from it by the computer tech.

6. Selectmen reviewed budget line item transfers from Guerwood Holmes to cover the overage in paving of Tibbetts Road. Holmes had made a list of these from a recent budget printout. There has already been a transfer made for the clerical assistance in the Planning Board budget to cover actual time worked.

7. Guerwood Holmes reported this week that the dead/dangerous trees at the intersection of Sandown Road and Kelly Lane (just past Whittier) have been cut down by tree crews working in the area for the utility companies.

8. Selectmen discussed a budget memorandum to go out to any individual or department who has not yet submitted their 2006 proposal.

9. Selectmen reviewed the Health Trust rates, received today, for 2006 disability plans and life insurance. The only rate to change (increase) was short-term disability. Life and long-term disability stayed the same as 2005. Chairman Cordes signed the proposal for the Town.

10. Selectmen discussed items that they will include in the Capital Improvements Draft being prepared by the Planning Board. This includes emergency management items (generator capacity) for Ellis School, heating system upgrades at the Town Hall, ceiling repairs at the Town Hall, a new copy machine, a fire proof vault, a place to permanently house the hearse and handtub, acquisition of land for a cemetery. The Selectmen feel they will not have the Planning Board forms ready by the designated October 21st deadline, and will get in touch with Board to let them know they are working on it.

NEXT WEEK

1. A budget work session was scheduled for Wednesday October 26, 2005 at 6:00 pm. Selectmen will try to meet with the Fire Chief at 6:00 pm; and have scheduled time with the Police Chief at 7:00 pm. This will be posted on Friday.
2. The Budget Committee meets on Monday October 24th at 7:00 pm.

The next regular Board meeting will be held on Thursday October 27, 2005 at 6:00 pm.

With no further business to come before the Board, motion was made by Bolduc and seconded by Gates to adjourn the meeting at 10:15 pm. The vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator